



Privacy Policy

DOCUMENT TITLE: AMIE PRIVACY POLICY		
OWNER: AMIE STANDING COMMITTEE		
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PUBLIC USE: YES	STANDING COMMITTEE USE: YES	OTHER USE: REGULATORS
CHARITY REGISTRATION NUMBER: 1158679	COMPANY REGISTRATION NUMBER: 9042552	

Our Data Protection Officer at the time of issuing these policies is Jan Draper. Any questions about these policies should be addressed to them.

Your Personal Data- What is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

Who are we?

The Anglican Mission in England (AMiE) is the data controller (contact details below). This means it decides how your personal data is processed and for what purposes.

How do we process your personal data?

The Anglican Mission in England complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes:

- To enable us to provide a voluntary service for the benefit of the public in a particular geographical area as specified in our constitution;
- To administer partnership records;
- To fundraise and promote the interests of the charity;
- To manage our employees and volunteers;
- To maintain our own accounts and records (including the processing of gift aid applications);
- To inform you of news, events, activities and services running at The Anglican Mission in England or other Christian events.

What is the legal basis for processing your personal data?

- Explicit consent of the data subject so that we can keep you informed about news, events, activities and services and process your gift aid donations and keep you informed about diocesan events.
- Processing is necessary for carrying out obligations under employment, social security or social protection law, or a collective agreement;
- Processing is carried out by a not-for-profit body with a political, philosophical, religious or trade union aim provided:
 - the processing relates only to members or former members (or those who have regular contact with it in connection with those purposes); and
 - there is no disclosure to a third party without consent.

Sharing your personal data

Your personal data will be treated as strictly confidential and will only be shared with other members of the church in order to carry out a service to other church members or for purposes

connected with the church. We will only share your data with third parties outside of the church with your consent.

How long do we keep your personal data?

We keep data for no longer than is necessary for the purposes for which it is being processed. Specifically, we retain partnership data while it is still current; gift aid declarations and associated paperwork for up to 7 years after the tax year to which they relate.

Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data:

- i) The right to request a copy of your personal data which AMiE holds about you;
- ii) The right to request that AMiE corrects any personal data if it is found to be inaccurate or out of date;
- iii) The right to request your personal data is erased where it is no longer necessary for AMiE to retain such data;
- iv) The right to withdraw your consent to the processing at any time
- v) The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability);
- vi) The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- vii) The right to object to the processing of personal data.

Further Processing

If we wish to use your personal data for a new purpose, not covered by this Privacy Policy, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

Contact Details

To exercise all relevant rights, submit queries or complaints, in the first instance, please email: info@anglicanmissioninengland.org